



Charging and Remissions Policy

Holmer Lake Primary School

Policy- Document Status			
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Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, including group music tuition.

Aims of the policy

The aims of the policy are to make clear the charging policy for the school.

Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school can provide this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- visits to museums and other appropriate settings;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- visits related to various aspects of the curriculum;
- musical events.

Residential visits

The school visits Arthog Education Centre once a year. There is a charge for this activity. The charge is not a voluntary contribution.

Swimming

The school organises swimming lessons for all children via a pop-up, heated swimming pool. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We will inform parents when these lessons are to take place.

During School Activities & School/Fundraising Products

Other activities may take place in school which require the school to charge should a pupil wish to participate.

Pupils will also be charged for any school products such as school clothing, stationary and book bags and for products sold as part of a school event/fundraiser.

After School Activities (Run by people other than school staff)

The school may offer additional after school activities such as gymnastics, dance, martial arts, football. If a qualified coach/instructor, who is not a member of the school staff, runs and organises these sessions there will be a charge for this.

Break Time Snack (Toast)

The school offers the option to purchase a slice of toast charged at 0.30p per slice. This is offered at breaktime to all children if purchased.

Family Learning

We offer a range of family learning opportunities for parents and children to attend together. There is no charge for this.

Use of Pupil Premium Grant

Educational visits for all those pupils in receipt of the Pupil Premium Grant, can be subsidised, using Pupil Premium Grant monies.

Special Educational Needs and Disability (SEND)

At Holmer Lake the teaching and learning, achievements, attitudes and well-being of every child are important. We follow the necessary regulations to ensure that we take the experiences and needs of all our children into account when planning for learning.

All teachers who teach children with special educational needs have a responsibility to meet those needs with the advice and support of the school co-ordinator and external professionals as appropriate.

All children are entitled to a broad, balanced and relevant curriculum which includes the national curriculum. This right extends to every child whether or not they have an identified special need.

Needs will be identified at an early stage and progress monitored using the SEN code of practice.

Children with SEND will be fully integrated into the life of the school, enabling them to maximise their potential as learners and to contribute to the social and cultural activities of the school.

We address the needs of children using the four main areas outlined in the Code of Practice these are:

- Communication and integration
- Cognition and learning
- Behaviour, emotional and social development
- Sensory and or physical

There will be awareness that these needs will be inter-related. The needs of children will be identified at the earliest opportunity, and every effort will be made to maximise potential for learning.

Extended School Provision

The school offers an extended school provision in the form of a Breakfast Club and After School Club. These provisions are outside of the school day and are run at an additional cost to the school. Therefore parents/carers are required to pay for these additional provisions. Any outstanding debts for these provisions are sought by the school. Under special circumstances the school may offer support to parents/carers for an extended service.

Late Collection of Child

As a school, we understand that there may be times where parents are late collecting their child due to reasons beyond their control. However, if there is a pattern of a pupil being collected late then the school will charge the parent up to £10 per hour to cover the cost of staff supervision.

Breakages and/or Damage to School Premises/Equipment

Parents will be expected to pay for the cost of wilful damage, misuse or loss of books and equipment.

Staff Well-being

The Governors have agreed that a proportion of the advisory money given to school via the headteacher's work with STSA can be used towards staff well-being.

Equal Opportunities

Equal Opportunities is about ensuring that every member of the school community is regarded as being of equal worth and importance, irrespective of culture, race, gender, sexual orientation, learning abilities, sensory or physical impairment, social class or lifestyle; it is about recognising differences, meeting individual needs and taking positive action, so that everyone has equal access to the educational opportunities offered by the school; it is also about regularly monitoring that each child has the opportunity to achieve.